



Maritime Circular No.14

To:

**Ship – Owners / Managers / Operators, Recognised Organisations (ROs), SLMARAD
Departments (All)**

Subject:

Issuance of Conditional Certificates

Date:

10th January 2017

References:

**IMO Resolution A.1053 (27)
SLMARAD Maritime Circular No.4**

Purpose

To inform all interested parties on the requirements and procedures for the issuance of Conditional Statutory Certificates for all Sierra Leonean Vessels.

Application

1. This Circular applies to all Sierra Leonean Vessels.
2. Where the condition of a Sierra Leonean vessel or its equipment does not comply with the international and national requirements, the responsible Recognised Organisation (RO) must inform SLMARAD immediately and request authorization for the issuance of Conditional Statutory Certificate(s).
3. The request for the issuance of Conditional Statutory Certificate(s) shall be submitted only by the responsible RO to the Technical Department of SLMARAD. The Recognised Organisation shall submit the SLMARAD form "TE-DOC-22 - Application for Conditional Certificate" duly filled and signed.
4. Conditional Statutory Certificate(s) shall not be issued prior authorization from SLMARAD.
5. Upon reviewing the application, SLMARAD will authorize the RO to issue the Conditional Statutory Certificate(s) by submitting an authorisation number. The authorization number must be clearly visible on the Conditional Certificate.
6. Prior issuance of the Conditional Statutory Certificate(s), the responsible RO, must ensure that the vessel involved is fit with all respect to sail at sea without risking the safety of life at sea, the environment and any properties involved.
7. The responsible RO shall ensure the corrective actions to be taken and update this Administration accordingly. In the case that the Conditional Statutory Certificate(s) expires and

a corrective action has not been taken, then the responsible RO shall withdraw the aforementioned Certificate and inform SLMARAD immediately.

8. Conditional Statutory Certificate(s) shall have validity no more than three (3) months from the date of issuance. SLMARAD will determine the validity of issued Conditional Statutory Certificate(s) together with the authorisation number as per paragraph 4 above. No extensions shall be granted concerning the Conditional Statutory Certificates.
9. Copy of the issued Conditional Statutory Certificate(s) must be submitted by the RO to SLMARAD within three (3) working days upon the date of issuance.
10. The Conditional Statutory Certificate(s) must be reported as per SLMARAD Maritime Circular No. 4.
11. The above will enter into effect as of 10th January 2017.

For additional information please contact SLMARAD at info@slmarad.com

Revision Status

Date	Revision	Comments - Changes
10/01/2017	0	Initial - Adopted